



## **YES WEST LOTHIAN PRIVACY POLICY**

This privacy policy sets out how Yes West Lothian uses and protects any information that you supply.

Yes West Lothian is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this privacy statement and to notify you of events and information pertaining to our aims.

Yes West Lothian may change this policy from time to time by updating this page.

### **What we collect**

We collect the following information:

- name and contact information including email address

### **What we do with the information we gather**

The information you provide allows us to include you in our mailing list. You will be asked to consent to subscribe and verify your email address when you initially sign up.

### **Security**

We will not pass on your details to any third party.

### **How we use cookies**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer.

### **Links to other websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

If you believe that any information we are holding on you is incorrect or incomplete, please write to us at the email address below.

You can unsubscribe from our mailing list at any point by clicking on the unsubscribe button either on the emails you receive or by writing to **info@yeswestlothian.scot**.